



# Renaissance Rehabilitation Center

1322 St. Charles Street • P.O. Box 3259 • Houma, LA 70361

(985) 876-9555

Fax: (985) 876-0180

www.renaissancerehab.org

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## PATIENT INFORMATION

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NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_ SEX: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

MARITAL STATUS: MARRIED \_\_\_\_\_ SINGLE \_\_\_\_\_ DIVORCED \_\_\_\_\_ WIDOWED \_\_\_\_\_ E-MAIL: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

THIS CONTACT IS PERMITTED TO DISCUSS THE MEDICAL CONDITIONS OF THE PATIENT: \_\_\_\_\_

RELATIONSHIP TO PATIENT: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DATE OF INJURY: \_\_\_\_\_

INJURY: WORK RELATED: \_\_\_\_\_ AUTO ACCIDENT: \_\_\_\_\_ OTHER: \_\_\_\_\_

REFERRING PHYSICIAN: \_\_\_\_\_ DATE OF NEXT APPOINTMENT: \_\_\_\_\_

DO YOU HAVE LEGAL REPRESENTATION? YES \_\_\_\_\_ NO \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

HAVE YOU BEEN A PATIENT HERE BEFORE? YES \_\_\_\_\_ NO \_\_\_\_\_

ARE YOU CURRENTLY RECEIVING HOME HEALTH CARE? YES \_\_\_\_\_ NO \_\_\_\_\_

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## INSURANCE INFORMATION

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PRIMARY INSURANCE CARRIER: \_\_\_\_\_

INSURED: \_\_\_\_\_ SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

RELATIONSHIP TO PATIENT: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ EMPLOYER PHONE: \_\_\_\_\_

SECONDARY INSURANCE: \_\_\_\_\_

INSURED: \_\_\_\_\_ SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

POLICY # \_\_\_\_\_ GROUP #: \_\_\_\_\_

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## RESPONSIBLE PARTY AGREEMENT

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I UNDERSTAND THAT AS A SERVICE TO ME, RENAISSANCE REHABILITATION CENTER WILL COMPLETE AND SUBMIT MY INITIAL INSURANCE CLAIMS FREE OF CHARGE.

I UNDERSTAND MY INSURANCE IS NOT A PROMISE OF PAYMENT AND IT IS MY RESPONSIBILITY TO MAKE SURE MY ACCOUNT IS PAID IN FULL. RENAISSANCE REHABILITATION CENTER DOES NOT ACCEPT RESPONSIBILITY FOR COLLECTING CLAIMS OR NEGOTIATING A SETTLEMENT ON A DISPUTED CLAIM.

I UNDERSTAND THAT I AM RESPONSIBLE FOR PAYMENT OF NON-COVERED CHARGES.

WE WILL BILL THE PATIENT AFTER INSURANCE PAYS THEIR PORTION. WE EXPECT TO RECEIVE PAYMENT EACH MONTH FROM PATIENT TO AVOID THE ACCOUNT FROM BEING TURNED OVER TO COLLECTION.

MONTHLY FINANCIAL ARRANGEMENTS MUST BE MADE WITHIN 30 DAYS OF RECEIPT OF YOUR STATEMENT OR ACCOUNT MAY BE PLACED FOR COLLECTION.

I HEREBY AUTHORIZE THE RELEASE OF ANY MEDICAL INFORMATION NECESSARY TO PROCESS THIS CLAIM. I AUTHORIZE PAYMENT OF MEDICAL BENEFITS TO RENAISSANCE REHABILITATION CENTER FOR SERVICES FURNISHED BY THAT PROVIDER.

THE OFFICE OF RENAISSANCE REHABILITATION CENTER HAS THE RIGHT TO REFUSE OR STOP ANY CREDIT ESTABLISHMENT IN THIS OFFICE AT ANY ITEM, FOR ANY REASON DEEMED NECESSARY.

THE FOREGOING AUTHORITY SHALL CONTINUE IN FORCE UNTIL REVOKED BY ME IN WRITING. A PHOTOSTATIC COPY HEREOF MAY SERVE AS AN ORIGINAL.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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**MEDICAL HISTORY**  
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**Existing Conditions:**

- |                              |                              |                             |
|------------------------------|------------------------------|-----------------------------|
| Allergies.....               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Anemia.....                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Anxiety.....                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Arthritis.....               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Asthma.....                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Autoimmune Disorder.....     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Cancer.....                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Cardiac Condition.....       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Cardiac Pacemaker.....       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Chemical Dependency.....     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Circulation Problems.....    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Currently Pregnant.....      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Depression.....              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Diabetes.....                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Dizzy Spells.....            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Emphysema/Bronchitis.....    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Fractures.....               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Fibromyalgia.....            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Gallbladder Problems.....    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Headaches.....               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hearing Impairment.....      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hepatitis.....               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| High Cholesterol.....        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| High/Low Blood Pressure..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| HIV/AIDS.....                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Incontinence.....            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kidney Problems.....         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Metal Implants.....          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| MRSA.....                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Multiple Sclerosis.....      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Muscular Disease.....        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Osteoporosis.....            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Parkinson's.....             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Rheumatoid Arthritis.....    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Seizures.....                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Smoking.....                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Speech Problems.....         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Strokes.....                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Thyroid Disease.....         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Tuberculosis.....            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Vision Problems.....         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

**Describe any other conditions or precautions:**

**Fall History**

Injury as a result of a fall in the past year                      Yes    No  
Two or more falls in the past year?                                      Yes    No

**Surgical History**

Body Region: \_\_\_\_\_ Surgery Type: \_\_\_\_\_ Date: \_\_\_\_\_  
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**Current Medications:**

Drug: \_\_\_\_\_ Dosage \_\_\_\_\_ Frequency \_\_\_\_\_ Route: \_\_\_\_\_ Reason Taking \_\_\_\_\_  
Drug: \_\_\_\_\_ Dosage \_\_\_\_\_ Frequency \_\_\_\_\_ Route: \_\_\_\_\_ Reason Taking \_\_\_\_\_  
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Drug: \_\_\_\_\_ Dosage \_\_\_\_\_ Frequency \_\_\_\_\_ Route: \_\_\_\_\_ Reason Taking \_\_\_\_\_

\_\_\_\_\_  
**Patient Signature**

\_\_\_\_\_  
**Date**

**Renaissance Rehabilitation Center of Houma, Inc.**  
**Notice of Privacy Practices**

**Uses and Disclosers**

**Treatment:** Your health information may be used by our staff members to evaluate your health, make a diagnosis and provide treatment. For example, any notes from your doctor, nurses or any member of your medical team, will be recorded in your medical records and available to any health professional involved in your treatment or family member helping with your care.

**Payment:** We will use and disclose your health information to your health plan, automobile insurers, worker compensation companies or attorneys. For example, we may have to obtain authorization from your insurance company before providing treatment. We will submit the bills and maintain records of payments from your insurance.

**Health Care Operations:** We will use and disclose your health information to conduct our daily operations, including proper administration of records, evaluation of quality, and to assess your care.

**Required By Law:** Your health information may be disclosed to public health agencies to support government audits and inspections, to facilitate investigations and to comply with government-mandated reporting.

**Public Health Reporting:** Your health information may be disclosed to public health agencies as required by law for any certain communicable diseases

**Other Uses and Disclosures require your authorization:** Disclosure of your health information or its use for any purpose other than those listed above may require your specific written authorization. This authorization can be revoked in writing for any future uses and disclosers.

**Additional Uses of Information**

**Appointment Reminders:** Your health information will used to provide you with appointment reminders. (voicemail, postal service or e-mail)

**To Your Family and Friends:** We must disclose your health information to you, as described in the Patient Rights sections above. We may disclose information to family members, friends or other person involved with your healthcare or payment of healthcare, only if you agree that we may do so.

**Persons Involved in Care:** We may use or disclose health information to notify or assist in the notification of a family member, your personal representative or another person responsible for your care, of your location, general condition or death. If you or present, then prior to use or disclosure of your health information, we will provide you with an opportunity to object to such use or disclosure. We will use our professional judgment in disclosing any information concerning your treatment and protect your privacy.

**Patients Rights:**

You have certain rights under the federal privacy standards. They include:

1. The right to request restrictions on the use and disclosure of your health information
2. The right to receive confidential communications concerning your condition and treatment
3. The right to inspect and copy information
4. The right to amend or submit corrections to your information
5. The right to receive a report of how and to whom your information has been disclosed.
6. The right to receive a printed copy of this notice.

**Request to Inspect Protected Health Information**

You may generally inspect or copy your health information that we maintain. As permitted by federal regulations, we require that a request be submitted in writing. You may obtain a form to request access to your records by contacting Renaissance Rehabilitation's medical records department. Your request will generally be approved unless there are legal or medical reasons to deny the request.

**Comments or Complaints**

If you would like to submit a comment or complaint about our privacy practices or if you feel your privacy rights have been violated, you should call the matter to our attention by contacting us via phone, mail or e-mail describing the cause of your concern to our compliance officer listed below.

**Our Legal Duties**

We are required by law to protect and maintain privacy of your health information and provide you with a notice of privacy practices.

We are required to abide by the privacy policies and practices that are outlined in this notice.

We reserve the right change our privacy practices and the terms of this Notice at any time, provided any changes are permitted by law. Any significant changes made to our privacy practices will be made available upon request.

Implemented: 01/01/2010

**Compliance Officer: Linda Hemphill**

**Address: Renaissance Rehabilitation  
1322 St. Charles St  
Houma, LA 70360**

**Phone: (985)876-9555  
Fax: (985)876-0180**

**Patient:** \_\_\_\_\_

**Date:** \_\_\_\_\_